

NW Board of Officials

Executive Board Meeting Agenda

6.11.23

In attendance: Ron Van Soest, Jamie Dowling, Damon Bruland, Mike Roozen, Kelly Heutink, Holly Wibbens, Erik Hopkins, Bernie Upchurch, Phil Renninger, Dave Zylstra, Kirk Dunn

Agenda items:

1. **Call to Order** - The Zylstra era has begun.
2. **Approve minutes of May meeting**
 - a. Motion to approve the 5/21/2023 meeting minutes - Heutink/Dowling - PASSED
3. **Treasurer's Report**
 - a. Treasurer's report (M. Roozen) - balance sheet handed out to all, over \$27K at season end
 - b. Note: M. Roozen has not been accepting pay for his services
 - c. Motion: to approve treasurer report as submitted Zylstra/Hopkins - PASSED
4. **Select Audit Committee**
 - a. Motion: B. Upchurch and P. Renninger as audit committee - Heutink/Wibbens - PASSED
5. **Finalizing of Fiscal Year** — set date
6. **Changes to Key Bank Account** — put changes of names in minutes
 - a. Motion to remove Ron Van Soest from Key Bank account and add Dave Zylstra - Heutink/Upchurch = PASSED
7. **Updates:**
 - a. By-Law, Constitution and Organizational Procedures Review - *No update*
 - b. Website—dev.nwofficials.com—generic association email needed for contact inquiries.
 - i. Need to find/take more images for the website.
 - ii. Probably should be **nwofficials.com**

- c. Off-season recruitment - *anything happening with respect to recruitment?*
 - i. Bounced around ideas like handing out recruiting leaflets, business cards, or print contact information on game night flyers

Note: Bernie is handling recruiting - Holly is training

- d. Island Committee Update—Phil drafted a number of ideas to propose to the island school ADs. Needs to be communicated to the island AD's - in particularly the Orcas HS AD
- e. Need to get greater commitment from the members to work at least an island game each season

8. Assigner's Updates--Damon

- a. Much discussion on how ratings (one stack vs. two stacks) can affect the number of district and/or regional games
- b. The board will begin generating ideas on more equitable post-season game allocations & Men's vs. Women's
- c. Damon is confident that getting 10 games per side should not be an issue
- d. Damon is starting to receive summertime game requests - our association has no commitment to cover these games. We have provided some coverage to use for training assignments. Damon should refer to Tony Tewaldt, Ryan Dykstra, Jeff Dutton and Duane Morganson.
- e. WWU camp possibility in late July - TBD if time permits
- f. Complaints related to game assignments can call him directly, but can the key games (i.e. match-ups) be identified by the board?
- g. Damon wants to look for evaluator opportunities (Starkovich?) and other retiring referees? Monetarily, we have funds to do something.
- h. Assigning - we need to have more varsity officials working the C games - not just "Varsity officials" working varsity games and junior/new officials on C-games.

9. Round table

- a. J. Dowling - with the changes in assignor, etc. we have an opportunity to provide leadership for the general members - offer mentorship, constructive criticism, training opportunities, etc. We need to talk with the membership to understand their motivation/desires. Jamie is working on a presentation for the first meeting?

- b.** D. Bruland - we also need to set the expectations we have of the members and organization
- c.** B. Upchurch - will lead and effort to get the mentorship resurrected
- d.** General discussion on Membership Meeting attendance - the bylaws state you will lose state certification and therefore you will miss postseason. Moving forward, we need to enforce the bylaws. If rules aren't followed there should be repercussions.

10. Set next meeting date for ~~Monday August 14, 2023 at 5:00PM~~ TBD