

# Northwest Board of Officials

Executive Board Meeting Agenda  
August 16, 2023

In attendance: Dave Zylstra, Holly Wibbens, Mike Roozen, Damon Bruland, Kelly Heutink, Phil Renninger, Jeff Dutton, Erik Hopkins, Dave Dodson, Jamie Dowling, Kirk Dunn. Bernie Upchurch absent with notice.

1. **Call to Order**
2. **Approve Minutes of the June Meeting** - *K. Heutink/P. Renninger - motion to approve - PASSED*
3. **Treasurer's Report** –audit completed in July; IRS Form 990 Filing for non-profit entities. *Hopkins/Wibbens motion to approve financials - PASSED*
  - Mike Roozen passed out a summary sheet of financials.
  - Re: treasurer position - 3 aspect; 1) accounting checkbook, 2) 1099's for a few, and 3) IRS 990 filing which is challenging to understand
  - Mike does enjoy supporting/acting as treasurer
  - We are at ~\$28K in the bank so at a comfortable level
4. **Recruiting update**-Bernie submitted a written copy of his training proposal for review.
5. **Recruit Training Plan at SVC Fall League**—set dates and inform recruits/membership.
  - Bernie - proposing a New Officials Orientation meeting Tuesday 9/26 an in-person meeting, then weekly Zoom meetings
  - Where are they from?
  - Where should they meet?
  - On the five Tuesdays in October rules book training
  - SVC training - the association is receiving money so we can pay the attending referees? Sunday mornings?
  - Need to understand the coverage of new and veteran officials and work out the pay structure
6. **Website Update:** is up and running. Members section is not password activated yet. nwbofficials.com is the gmail account.
  - We are planning on updating photos, etc, throughout the year
7. **Set 2023-24 season meeting dates/time** - need to look at availability dates
  - Five meetings per season - Training 5:00 PM, General Meeting 6:00 PM
    - Oct 22th in Mt. Vernon (at SVC following afternoon training?)
    - Nov 5th

- Nov 19th
- Dec - Zoom?
- Jan 7th
- Jan 28th

## **8. Assigner News**

- Jeff D. - last went well with a lot of new officials available. Many opportunities to pair new and veteran officials - 2 man mechanics
- Middle school seasons are up in the air regarding whether there will be a season or not (budget cuts)
  - The assumption should be that Jeff D, will be assigning
- Questions as to what tournaments are happening throughout the year
  - Turkey tournament, Presidents Day, etc.
  - Often the schools are running tournaments for profit to support the programs therefore not willing to pay going rate
- Damon - "We want to cover as many games as possible"
- What are we going to do regarding evaluations
  - Using A. Starkovich and others as in season evaluators
    - What would that look like
    - Availability of video?

## **9. Fall social/meeting - skipped**

**10. Messaging to membership** - nothing noted other than we need to start communication to the membership.

**Next meeting:** Sept 26 (an hour prior to new official orientation) Time and Location to be determined.